
From: Shyu, Maggy
Sent: Thursday, August 31, 2017 11:40 AM
To: Ragon, Derek
Cc: Nelson, Thomas; McFarland, Verne
Subject: RE: Using OWA for Hurricane Harvey's shared mailboxes

Thank you, Derek.

From: Ragon, Derek
Sent: Thursday, August 31, 2017 11:39 AM
To: Shyu, Maggy
Cc: Nelson, Thomas ; McFarland, Verne
Subject: RE: Using OWA for Hurricane Harvey's shared mailboxes

We're trying. I'm not holding my breath...

P. Derek Ragon
SF Information/Logistics Manager
USEPA R6 Dallas, TX 75202
ofc: (214) 665-7362
mob: (214) 463-9041

From: Shyu, Maggy
Sent: Thursday, August 31, 2017 11:31 AM
To: Ragon, Derek <Ragon.Derek@epa.gov>
Cc: Nelson, Thomas <Nelson.Thomas@epa.gov>; McFarland, Verne <McFarland.Verne@epa.gov>
Subject: RE: Using OWA for Hurricane Harvey's shared mailboxes

Derek:

Would you please ask Eric Delgado using OWA for Harvey shared mailboxes?

Thank you.
Maggy

From: Ragon, Derek
Sent: Thursday, August 31, 2017 11:29 AM
To: Shyu, Maggy <Shyu.Maggy@epa.gov>
Cc: Nelson, Thomas <Nelson.Thomas@epa.gov>; McFarland, Verne <McFarland.Verne@epa.gov>
Subject: RE: Using OWA for Hurricane Harvey's shared mailboxes

Maggy,

Understood and that has been communicated. Getting OSCs to comply with rules makes herding cats look easy.... I'll keep trying.

Thanks,

Derek

P. Derek Ragon
SF Information/Logistics Manager
USEPA R6 Dallas, TX 75202
ofc: (214) 665-7362
mob: (214) 463-9041

From: Shyu, Maggy
Sent: Thursday, August 31, 2017 11:12 AM
To: Ragon, Derek <Ragon.Derek@epa.gov>
Cc: Nelson, Thomas <Nelson.Thomas@epa.gov>; McFarland, Verne <McFarland.Verne@epa.gov>
Subject: Using OWA for Hurricane Harvey's shared mailboxes

Derek:

As I mentioned to you before, you should ask OSC or who are working for the Hurricane incident to use OWA to open shared mailbox, instead of using Outlook Client.

It is because if you send email as you think inside the shared mailbox in Outlook Client, the reply email won't be deposited in the shared mailbox, but in your own individual email box. For the record keeping purpose, they should open shared mailbox in OWA to distribute message and correspond with others.

Attached is the 1-page instruction to open shared mailbox in OWA.

Thank you.

Maggy Shyu
R6 Smartphone Manager
Regional Liaison Privacy Official (LPO)
US Environmental Protection Agency, Region 6
Enterprise, Technology & Architecture Section
1445 Ross Ave., Dallas, TX 75202
Email: Shyu.Maggy@epa.gov
Lync: <sip:shyu.maggy@epa.gov>
Desk Phone: 214.665.6515
Cell Phone: 469.286.7926

